

Subject: Re: Controller Ron Galperin - Hollywood Media District BID Annual Stakeholders' Meeting Thursday September 22nd 5-8:30pm

From: Jennifer Rivera <jennifer.rivera@lacity.org>

Date: 09/25/2016 03:37 PM

To: Lisa Schechter <lisa@mediadistrict.org>

OMG this is still happening. i don't know what to do w. this
I owe you a call! did you contact that person on Sister Cities? I hope that was okay... i have no idea who handles now... lol

On Wed, Sep 21, 2016 at 11:47 AM, Lisa Schechter <lisa@mediadistrict.org> wrote:

Dear Phillip:

Here is your answers to the following questions:

- Can you please provide the "Run of Show" for the meeting? The agenda is as follows: 5pm arrivals and check in, 5:45pm Program Starts (Welcome remarks from BID President, Laurie Goldman), 5:55pm Open Forum(aka public comment), 6:05 Remarks - Elected Officials, 6:15pm Raffle Drawing & Adjourn to Reception..
- How many minutes will the Controller have to speak? The Controller will be able to speak at 6:05 Remarks - Elected Officials Approximately 3 to 5 minutes
- Approximately at what time will the Controller begin speaking at? Answered above Elected speak at 6:05pm or so
- What topics, if any, or talking points would you like the Controller to address? Controller can speak to anything he wishes. Transparency, the City Budget 16-17, the benefits of BID's
- What is the configuration of the meeting room (panel, U-shaped, audience style, speaker at podium, etc.)? I have attached a rough room layout - indicating the configuration of the rooftop. There is a raised stage with portable microphones.
- Will a microphone be required/provided? Yes a microphone will be provide along with a podium
- What are the A/V capabilities of the meeting room? (computer, HDMI, etc.) No a/v capabilities will be provided
- Is there a screen or a projector? No screen or projector - not necessary for this type of meeting.
- Is there free wi-fi available in the meeting room? Sorry I have no idea if there is free wi-fi. This event is being held on a roof top in Hollywood - there is no meeting room.

Just in case you need a point of contact for the event, I will have my cell available in case the Controller need to contact me for whatever reason. Lisa Schechter Cellular [818-903-6970](tel:818-903-6970) (phone, texts, and email)

Thank you for assisting me in arranging this!

Lisa Schechter
Executive Director
Hollywood Media District BID
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[\(323\)860-0025](tel:(323)860-0025) Direct
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MediaDistrict.org

From: Phillip Iacono <phillip.iacono@lacity.org>

Date: Tuesday, September 20, 2016 at 7:29 AM

To: Lisa Schechter <lisa@mediadistrict.org>

Subject: Re: Controller Ron Galperin - Hollywood Media District BID Annual Stakeholders' Meeting Thursday September 22nd 5-8:30pm

- Can you please provide the "Run of Show" for the meeting?
- How many minutes will the Controller have to speak?
- Approximately at what time will the Controller begin speaking at?
- What topics, if any, or talking points would you like the Controller to address?
- What is the configuration of the meeting room (panel, U-shaped, audience style, speaker at podium, etc.)?
- Will a microphone be required/provided?
- What are the A/V capabilities of the meeting room? (computer, HDMI, etc.)
- Is there a screen or a projector?
- Is there free wi-fi available in the meeting room?

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Jennifer Rivera
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